



Westwood First School,  
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Website: [wfs.ttl.org.uk](http://wfs.ttl.org.uk)

Headteacher: Mrs. A Johnson

17<sup>th</sup> April 2023

Dear Parents/ Carers with Parental Responsibility,

### Welcome to Westwood First School

We are delighted that your child will be joining us in September and would like to take this opportunity to welcome you to our school. In order to ensure that your child has a happy and successful start to their school journey we have several transition events in place this year.

In the week commencing **8<sup>th</sup> May** you will receive a phone call from our Early Years teachers. This is an opportunity for you to tell us a little about your child and discuss any initial questions you may have. You will receive a message closer to the time advising you of the date and time to expect our call. If the time isn't convenient, it can be rearranged by contacting the school office on 01538 714990. Please take a look at the Reception Induction Booklet ahead of your phone call (website details below), as this contains lots of practical information about school, as well as an overview of the Early Years Foundation Stage.

We would also like to invite you to attend an open event on **Wednesday 14<sup>th</sup> June** (time to be confirmed during our phone call) where you will be able to tour the school, speak to existing pupils and find out more about how you can support your child right from the beginning of their school journey.

On **Wednesday 28<sup>th</sup> June** we will be running "Stay and Play sessions" for children and a parent/carer. This is a lovely opportunity for children to come and explore their classroom environments, meet their new teachers and experience a taste of school life before September. You will be asked to sign up for a time slot for these sessions during your initial phone call.

We have enclosed an Admissions Booklet, Consent Booklet and an 'All about Me' sheet. Please could you complete these and return them to the school office on or before **Wednesday 14<sup>th</sup> June**.

We will keep you updated by email and with our website where you can find the latest information by following this link <http://wfs.ttl.org.uk/parents/useful-information/> and looking under **Admissions – Reception September 2023**.

We look forward to getting to know you and your child, and working together to ensure that they have a happy and successful time at Westwood First School.

Yours sincerely

Mrs. A Johnson  
Headteacher



Artsmark  
Gold Award  
Awarded by Arts  
Council England



Leek  
Education  
Partnership



The Talentum  
Learning Trust